



HOT JOBS NEWSLETTER

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Sr. Staff Accountant – 2989

Essential Responsibilities

- Completing journalization of assigned accounts and transaction to the general ledger.
- Reconciling accounts to the summary trial balance each month.
- Helping management comprehend any needed financial information.
- Analyzing and report costs in various business units to the respective managers.
- Assisting auditing team with any ad hoc responsibilities during quarterly reviews and year-end audits.
- Engaging in SOX compliance activities.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in accounting, finance, business, or related field, minimum 5 years of experience in accounting, strong project management skills

Chief Financial Officer – 3015

Essential Responsibilities

- Directing all aspects of accounting operations, overseeing all transactions related to general ledger, receivables, payables, payroll and financial reporting.
- Issuing regular status and ad hoc reports to CEO and preparing materials for board and investor meetings.
- Evaluating and recommending capital financing options to support company growth needs.
- Developing and coordinating all relationships with lending and financial institutions.
- Owning and maintaining financial models and systems to inform day-to-day operations and long-term strategic planning.
- Completing other duties as assigned.

Experience Level

Minimum 10 years of experience in leadership role, strong Accounting/Finance background, strong business acumen, prior interaction with board members & investors, self-motivated to drive and grow business

Financial Reporting Analyst – 3003

Essential Responsibilities

- Helping the department prepare any financial statements, including but not limited to balance sheets and P&L statements.
- Assisting with any procedures for closing, including consolidating journal entries.
- Preparing quarterly and annual financial reports in an accurate and timely manner.
- Analyzing financial statements of the region in order to support internal controls.
- Completing required surveys on a quarterly and annual basis as required by certain government agencies.
- Recommending and implement new procedures to meet changing accounting standards and improve efficiency in the organization.
- Assisting with lease accounting.
- Coordinating the organization's Section 302 certification process each quarter.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in accounting, finance, or related field, minimum 2 years experience, CPA preferred, demonstrated understanding of GAAP, strong analytical abilities and understanding of financial analysis

Sr. Tax Accountant – 2984

Essential Responsibilities

- Helping complete the organization's income tax return in a precise and timely manner.
- Conducting an evaluation of tax information and ensure that data is correctly inputted into tax returns.
- Completing calculations of taxable income on a quarterly basis for use in payments and entries
- Analyzing financial data and provide input during decision making based on information.
- Aiding in federal tax accounting while staying in compliance with all accounting/finance regulations, including SOX.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in accounting, finance, business administration or related field, minimum 2 years experience, CPA or masters in taxation preferred

Sr. Internal Auditor – 2924

Essential Responsibilities

- Executing all assigned audits and build up skills to perform more complex audits.
- Gaining knowledge in specific areas of the business and technical accounting issues.
- Creating audit programs and adapt it as needed.
- Aiming to improve audit programs to meet IA department's mission.
- Partaking in communication in the cross-regional process team.
- Communicating all details to necessary individuals, oversee information and risks, and lead delegation.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in accounting, finance, or related field, minimum 2 years of accounting experience, CPA or MBA preferred, audit experience, demonstrated understanding of GAAP

Sr. Accountant – 3004

Essential Responsibilities

- Acting as line of communication between various departments and third parties to direct record keeping and auditing.
- Ensuring the timely review of all transactions through participation in meetings with leadership and peers.
- Performing a detailed review of the organization's transactions and reports each month, quarter, and year; collaborate with the manager, Controller, and CFO to ensure an accurate auditing process.
- Creating and manage budgets for the company's assets and facilitate all reviews and processions of associated reports per contract requirements.
- Ensuring that all cash flow distributions are prepared correctly and in accordance with loan documents and agreements.
- Controlling accounting for COA and HOA.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in finance, accounting, or related field, minimum 2 years of relevant experience, understanding of real estate accounting and legal documents

Sr. Accountant – 3018

Essential Responsibilities

- Preparing monthly journal entries and statements.
- Preparing information required by external auditors.
- Preparing appropriate tax returns.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in accounting, minimum 3 years experience in accounting, extensive working knowledge of computerized general ledger software packages and spreadsheet and word processing capabilities

Reimbursement Analyst – 2992

Essential Responsibilities

- Creating and updating budget and being able to communicate any variances in the budget.
- Completing an analysis of any governmental and managed care contracts to ensure compliance.
- Generating a new managed care strategy that works towards operational and financial goals of the organization.
- Maintaining positive relationships with payors while managing care contracts.
- Evaluating all contracts to inform leadership of the impacts that they have on the organization.
- Managing preparation of cost and financial reports and communicate information to leadership.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in accounting, finance, or related field, minimum 3 years of experience in analytics, accounting, and general business, knowledge of Microsoft programs and general ledger software, experience in healthcare industry preferred, CPA preferred

Staff Accountant – 3030

Essential Responsibilities

- Completing key accounting tasks as instructed by supervisor.
- Helping prepare for month-end close by preparing a number of adjusting journal entries.
- Preparing reports on a monthly basis to analyze company investments, debt, G&A reporting, etc.
- Completing an analysis of reconciliations for assigned accounts.
- Consistently maintaining and updating the fixed assets records and capital & operating lease schedules.
- Helping provide insight to general accounting issues.
- Completing tax returns on an ad-hoc basis.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in finance, accounting, or related field, minimum 5 years of relevant experience, CPA preferred, demonstrated understanding of cost accounting, strong skills in Microsoft programs and software packages

Sr. Financial Analyst – 2994

Essential Responsibilities

- Creating forecasting models for specific aspects of the business and communicate information to leader on a monthly, quarterly, and yearly basis.
- Completing analysis of variances in budget vs forecast.
- Effectively presenting findings regarding financial performance to executive leadership each month and quarter.
- Preparing models and new ways to present information regarding budgeting and reporting operations.
- Acting as a strategic business partner to Senior Leadership to assist in the development and implementation of goals for the company.
- Leading and manage productivity initiatives that work towards increasing efficiency, keeping up with market trends, etc.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in accounting, finance, or related field, MBA preferred, minimum 5 years of experience in finance and accounting, experience with financial reporting and modeling preferred