



HOT JOBS NEWSLETTER

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Director of Finance – 2796

Essential Responsibilities

- Assessing and evaluating financial performance of the organization with regards to long term operational goals/KPIs, budgets, forecasts.
- Developing and maintaining monthly and annual company operating budgets.
- Overseeing the preparation and communication of monthly, quarterly and annual financial packages to board and management.
- Supporting preparation of monthly financial results and providing recommendations.
- Supporting business initiatives with analysis as needed.
- Communicating, engaging and interacting with Board of Directors, CEO, COO and Executive leadership concerning financial planning and analysis.
- Supporting business development / M&A activities as required.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in Accounting, Master in Tax / Accounting / MBA a plus, minimum 10 years of experience in Accounting / Finance, minimum 2 years of experience with cash management and / or multi-state Tax Filings, CPA preferred

Senior Accountant – 2793

Essential Responsibilities

- Independently performing general accounting activities for the monthly financial statement close, bi-weekly forecast, and annual budget processes. Activities require a high-level of insight and depth of understanding.
- Assisting with preparation of monthly and quarterly financial statements, financial statement analytics, external SEC reporting, and earnings call support.
- Interacting with both internal and external auditors as support is needed and providing direction to Accounting teammates.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in Accounting, minimum 5-7 years of experience, public accounting experience a plus, PeopleSoft and Hyperion experience a plus, CPA preferred

Senior Accountant – 2790

Essential Responsibilities

- Being responsible for monthly accounting close, which includes preparing general ledger entries, analyzing and resolving discrepancies, making adjustments to ledger entries based on professional standards and internal policies and procedures and performing all other duties as assigned.
- Assisting the Associate III and Associated IV Senior Accountant positions and Manager of Accounting with monthly financial close, including preparation and analysis for monthly close meetings.
- Assisting with reporting within in the accounting close schedule as well as external survey requests as needed.
- Facilitating and completing assigned monthly closing procedures. Staying current on accounting and regulatory trends and applies to work.
- Ensuring compliance with all Finance policies and procedures that are applicable to the position.
- Being responsible for the annual updating of Finance policies and procedures and related desk manuals.
- Performing ad hoc detailed analysis of accounts as directed, including investigating and determining reasons for variances – both to budget and prior year.
- Assisting with special projects on an as needed basis, including external government surveys, new system implementations and employee benefit plan reporting.
- Completing other duties as assigned.

Experience Level

College degree, minimum 3 years of relevant experience, CPA preferred

Tax Manager – 2797

Essential Responsibilities

- Preparing and supervising tax return preparation and tax returns.
- Assisting with tax provision areas in conjunction with the audit team.
- Researching complex tax issues.
- Maintaining and developing existing client relationships.
- Mentoring and developing less experienced staff and seniors.
- Completing other duties as assigned.

Experience Level

Masters degree in Taxation preferred, minimum 7 years of experience, Management / Supervising experience preferred, CPA preferred

Senior Accountant – 2795

Essential Responsibilities

- Assisting with creating and maintaining processes and procedures for a new entity.
- Being responsible for month end close closing process.
- Preparing journal entries, reconciling balance sheet accounts, and research any discrepancies.
- Analyzing accruals, prepaids, and deferred revenue accounts.
- Assisting with year-end audit, including providing supporting schedules and sample documentation to the external auditors.
- Performing ad hoc projects as assigned.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in Accounting, minimum 4 years experience, experience and knowledge of GAAP, strong verbal and written communication skills, proficient in Microsoft Excel, including VLOOKUP's and pivot tables, ability to take initiative and work with minimal guidance, experience with Microsoft Dynamics preferred.

Senior SEC Accountant – 2733

Essential Responsibilities

- Assisting with accounting research and implementing new accounting pronouncements.
- Monitoring the development of emerging accounting and reporting rules.
- Participating in the 10-Q, 10-K, and 8-K.
- Establishing, documenting, and maintaining accounting policies.
- Completing other duties as assigned.

Experience Level

Minimum 2-3 years of public accounting experience, experience working with SEC filing preferred, CPA preferred

Senior Accountant – 2710

Essential Responsibilities

- Assisting in the preparation, analysis and review of reporting and financial statements.
- Analyzing various financial statement accounts and any variances.
- Balancing sheet reconciliations.
- Recording journal entries and ensuring they are in compliance with GAAP.
- Assisting with stand-alone financial statements, including cash flow statements and footnotes in relation to assigned subsidiaries.
- Assisting with schedules for regulatory filings.
- Completing Ad hoc special projects as assigned.
- Completing other duties as assigned.

Experience Level

Bachelor's degree in Accounting, minimum 2-5 years experience including 1-2 years public accounting experience required, proficiency in Excel required, knowledge of Oracle preferred, CPA or progress toward license

Pinnacle Accounting and Finance has years of experience placing contract and project assignment roles. We currently have a number of contract and consulting roles available for tax accountants. If you are assessing your next career move or just looking for a change, reach out to Pinnacle to see if these positions are right for you.

Staff Accountant – Contract

- 2-3 years of experience required.
- Bachelor's degree in finance, accounting or a related field.
- Analyzing account information pertaining to liability, revenue, and expenses.
- Assisting in financial statement preparation in adherence with US GAAP.
- Completing other duties as assigned.

Billing Specialist – Contract

- 3+ years of experience required.
- Bachelor's degree in finance, accounting or a related field.
- Ensuring accuracy in the billing of customers and creates invoices.
- Assuming the responsibility of receiving and sorting incoming payments with attention to credibility.
- Monitoring and updating the aging reports.
- Proficiency in accounting software and Excel.
- Completing other duties as assigned.

Accounts Receivable – Contract

- 3+ years of experience required.
- Bachelor's degree in finance, accounting or a related field.
- Receiving and cataloging payments from customers and preparing a report based on those numbers.
- Summarizing receivables by maintaining invoice accounts and communicating totals and performing a monthly transfer to accounts receivable account.
- Completing other duties as assigned.

Pinnacle consultants earn PTO, healthcare and paid holidays after working with us for 500 hours. Consultants can also participate in a Simple IRA plan with a three percent match after working with us for a year. Additionally, we provide networking events and a newsletter for our consultants to help them feel supported. Apply today or visit us to learn more!