



# HOT JOBS NEWSLETTER

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## Assistant Controller– 2703

### Essential Responsibilities

- Overseeing the operations of the Finance team, delivering the monthly close, financial analysis, and assisting in other projects as assigned.
- Reviewing of several accounts and accounting areas to ensure transactions are in accordance with accounting policies and GAAP.
- Performing the month end close, reconciliations and financial analysis and deliver information to Controller.
- Developing and writing new business processes and accounting policies.
- Assisting in preparation of the budget and financial forecasts.
- Researching technical accounting issues when needed.
- Completing other duties as assigned.

### Experience Level

Minimum of 7 years experience in accounting / finance, CPA certified, knowledge of GAAP, auditing standards, PCAOB, and SOX, advanced experience with Microsoft Excel

## Senior Financial Analyst– 2686

### Essential Responsibilities

- Preparing financial statements and regulatory filings.
- Preparing monthly regulatory reporting.
- Coordinating with internal controls that support SOX testing.
- Reviewing and analyzing the financial statements and ensure proper disclosures and make any recommendations needed.
- Performing technical accounting research for any new standards with the SEC as needed.
- Completing other duties as assigned.

### Experience Level

Bachelor's degree in Accounting required, CPA preferred, 3-4 years total experience required, 2-3 years of public accounting experience required

## Senior Accountant– 2710

### Essential Responsibilities

- Assisting in the preparation, analysis and review of reporting and financial statements.
- Analyzing various financial statement accounts and any variances.
- Balancing sheet reconciliations.
- Recording journal entries ensuring in compliance with GAAP.
- Assisting with stand-alone financial statements, including cash flow statements and footnotes in relation to assigned subsidiaries.
- Assisting with schedules for regulatory filings.
- Having consistent knowledge of GAAP, SEC and FINRA reporting requirements through research.
- Completing as hoc special projects as assigned.
- Completing other duties as assigned.

### Experience Level

Bachelor degree in Accounting required, CPA or progress towards the License, 2-5 years of experience including 1-2 years public accounting experience required, proficiency in Microsoft Excel required, knowledge of Oracle preferred

## Payroll Manager – 2719

### Essential Responsibilities

- Manage the development Payroll department.
- Ensuring paychecks are accurate, paid timely and in accordance with regulations.
- Identifying any legal or government reporting requirements/regulations and ensures policies, procedures, and reporting are in compliance.
- Managing multi-state and Canada payroll tax function, as well as bonus payouts, stock exercises and dividend payments.
- Ensuring tax payments and filings are made timely and comply with federal, state and local regulations.
- Monitoring and audit payroll system processes and payments.
- Being responsible for payroll year-end reporting.
- Supervising a team of employee, review their work for correctness and ensure compliance.
- Completing other duties as assigned.

### Experience Level

Bachelor's degree or education and experience sufficient to successfully perform the job at hand, CPP or advanced degree preferred, minimum of 8 years of payroll experience, minimum of 5+ years in a leadership role (direct or indirect), experience with large volume, multi-state payroll, and knowledge of Garnishments required, prior managerial / supervisory experience, payroll system implementation experience required, strong verbal and written communication skills, ability to work well autonomously and within a team in a fast-paced and deadline-oriented environment, proficiency in MS Office Suite

## Tax Senior Associate – 2695

### Essential Responsibilities

- Preparing and/or reviewing Corporate (1120), Partnership (1065), and S-Corp (1120-S), and some Individual (1040 or 1041) returns.
- Preparing tax projections, responds to tax notices, and perform tax research.
- Helping mentor staff level teammates at the senior level.
- Completing other duties as assigned.

### Experience Level

Bachelor's or Master's degree in Accounting with 150 hours (if applicable); JD or MS Taxation a plus, 2-5 years of prior public accounting experience in a tax services group, Active CPA or pursuing the CPA, Proficiency in Microsoft Office and Windows-based computer applications

Pinnacle Accounting and Finance has years of experience placing contract and project assignment roles. We currently have a number of contract and consulting roles available for tax accountants. If you are assessing your next career move or just looking for a change, reach out to Pinnacle to see if these positions are right for you.

## Senior Accountant – Contract

- 3-5 years of experience.
- Preparing, examining, and analyzing accounting records, financial statements, or other financial reports to assess accuracy, completeness, and conformance to reporting and procedural standards.
- Processing monthly journal entries and perform balance sheet reconciliations
- Proficiency in accounting software and Excel
- Completing other duties as assigned.

## Financial Analyst – Contract

- 3+ years of experience.
- Bachelor's degree in finance, accounting or a related field .
- Proficiency in applicable software (Intacct, Bill.com, Expensify, Tallie, QuickBooks Online, Microsoft Excel, etc), is preferred.
- Assist in monthly forecasting, focusing on expense trends, and fixed manufacturing cost absorption.
- Support the annual budget process and project weekly cash flow and credit line availability.
- Completing other duties as assigned.

## Tax Auditor – Contract

- 3+ years of experience.
- Bachelor's degree in finance, accounting or a related field.
- Proficiency in applicable software (Intacct, Bill.com, Expensify, Tallie, QuickBooks Online, Microsoft Excel, etc), is preferred.
- Analyze financial data in order to calculate the amount of taxable income, applicable deductions, and nontaxable expenses.
- Interpret federal, state, and city tax law and apply them to auditing procedures.
- Completing other duties as assigned.

Pinnacle consultants earn PTO, healthcare and paid holidays after working with us for 500 hours. Consultants can also participate in a Simple IRA plan with a three percent match after working with us for a year. Additionally, we provide networking events and a newsletter for our consultants to help them feel supported. Apply today or visit us to learn more!